

National Tourism Organisation of Serbia
Belgrade, 8 Čika Ljubina Street
www.serbia.travel
Reference number: 1069/6
Date: 19 April 2018
Public Procurement Number: MJN 4/2018

National Tourism Organisation of Serbia, as the Contracting Authority, after the conducted public procurement procedure in the low-value public tender procedure, pursuant to Article 109 of the Law on Public Procurement ("Official Gazette of RS", Nos. 124/2012, 14/15, and 68/15), and the Report on the Professional Evaluation of Bids, dated 19 April 2018, passes a

DECISION TO SUSPEND THE PROCEDURE

Based on a Decision of the National Tourism Organisation of Serbia, No. 1069/1 of 29 Mart 2018, the public procurement procedure was initiated: Public Relations Services on the United States of America market.

Name and label from the general procurement vocabulary: ORN: 79416000
Type of public procurement procedure: low-value public procurement
Total estimated value of the public procurement is RSD 2,000,000 without VAT.

The bid opening procedure was held on 16 April 2018, beginning at 11:15 a.m. in the premises of the National Tourism Organisation of Serbia, at the address: Belgrade, 8 Čika Ljubina Street.

The opening of bids was managed by the Committee composed of:

- 1) Zorica Jovanov, Head of International marketing, MSc, president
- 2) Aleksandra Dolapčev, Market Manager, BSc, member
- 3) Vesna Ninić, Head of Legal Department, BSC, substitute member

In a timely manner, i.e. until 16 April 2018 by 11:00 a.m., one bid was submitted, with the following price as the criterion element:

No.	Name of the bidder	Bid number and date with the Contracting Authority	Price without VAT
1.	Zapwater Communications Inc, 118 N.Peoria 4, Chicago	1317 16 April 2018 10:35	24.000 USD Equivalent to 2.299,888.80 RSD*

* The calculation in RSD was executed at the mean exchange rate of the National Bank of Serbia on 16 April 2018, which for one USD amounted to 95.8287 dinars.

There were no untimely bids.

In the process of evaluating the bid, the Public Procurement Committee concluded the following:

The request from the Contracting Authority set in the Bid documentation related to the precondition for participation in the procurement was that bidder had concluded minimum of five contracts on providing public relation services with different national and/or regional tourism organisations and/or with tourism organization of major cities, that is with the relevant organisations for tourism promotion. As a proof for the fulfillment of this precondition it was requested that bidder should have submitted the reference list accompanied with the filled form – the certificate on the

execution of concluded contracts. The bidder Zapwater Communications Inc, 118 N.Peoria 4, Chicago, as a proof of meeting the requested preconditions submitted the reference list with five contracts quoted and only one certificate on the execution of concluded contract that was not stamped.

On the page 8 of the Bid documentation, in the paragraph 5.2 Specific requirements regarding the manner in which the bid must be submitted, under item 4), it is stated that the bidders are obliged to submit a completed and signed Contract model. The bidder Zapwater Communications Inc, 118 N.Peoria 4, Chicago did not submit completed and signed Contract model.

The bidder's bid price was 2,299,888.80 RSD (24.000,00 USD), and the estimated value of the public procurement was 2.000.000 RSD.

As only one bid that was unacceptable due to the above reasons was received in the procedure, the procedure was suspended.

Based on the facts established in the procedure, it was decided as in the enacting clause of the Decision.

Legal remedy: Against this decision, bidders may file a request for protection of rights within 5 days from the date of publication of the decision on the Public Procurement Portal, in the manner stipulated in the tender documentation.


ACTING DIRECTOR

Marija Labović